



Democratic Support

Plymouth City Council
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#coopscrutiny

CO-OPERATIVE SCRUTINY BOARD SUPPLEMENT 2

Wednesday 24 September 2014
4.00 pm
Council House (Next to the Civic Centre)

Members:

Councillor James, Chair

Councillor Mrs Aspinall, Vice Chair

Councillors Mrs Beer, Bowie, Darcy, Philippa Davey, Jordan, Sam Leaves, Murphy, Jon Taylor and Kate Taylor.

I refer to the agenda for the above meeting and attach the Forward Plan of key decisions and private business for the Cabinet and Executive decisions, for consideration under agenda item 7.

Tracey Lee
Chief Executive

CO-OPERATIVE SCRUTINY BOARD

AGENDA

PART I – PUBLIC MEETING

7. FORWARD PLAN OF KEY DECISIONS AND PRIVATE BUSINESS (Pages 1 - 14)

To receive new items from the Forward Plan of Key Decisions and Private Business with a view to identifying items for scrutiny.

CABINET AND EXECUTIVE DECISIONS**FORWARD PLAN OF KEY DECISIONS AND PRIVATE BUSINESS****OCTOBER 2014 TO JANUARY 2015**

This document lists all key decisions due to be taken at the next meeting of the Cabinet, including those to be taken in private, and by Cabinet Members following approval by Cabinet or Council, in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision relates to an executive function which results in the council incurring expenditure or making savings greater than £500,000 (or more than £2,000,000 if that is the total cost of the contract award) or is to be significant in terms of its effect on communities living or working in an area comprising two or more wards.

The Cabinet is committed to making decisions in public. However on occasion, some decisions will involve information that must be considered in private because, for example, the information is commercially confidential or relates to a legal proceeding. This document lists those decisions which may be discussed in private. If you wish to make representations about why a particular decision should be made in public, please contact the Democratic Support Unit by no later than seven clear working days before the date of the meeting. If representations are received, an updated list will be published with the Cabinet agenda five clear working days ahead of the scheduled meeting of the Cabinet.

The decision makers referred to throughout this document are as follows:

Executive (Leader and Cabinet Members):

Councillor Tudor Evans, Leader.

Councillor Peter Smith, Deputy Leader.

Councillor Mark Lowry, Cabinet Member for Finance.

Councillor Sue McDonald, Cabinet Member for Children, Young People and Public Health.

Councillor Ian Tuffin, Cabinet Member for Health and Adult Social Care.

Councillor Chris Penberthy, Cabinet Member for Co-operatives, Housing and Community Safety.

Councillor Brian Vincent, Cabinet Member for Environment.

Councillor Mark Coker, Cabinet Member for Transport

For any query regarding this document, please contact the Democratic Support Unit on 01752 304867 or democraticsupport@plymouth.gov.uk.

Democratic Support Unit

Chief Executive's Office

Plymouth City Council

Civic Centre

Plymouth. PL1 2AA.

Cabinet meeting dates 2014/15

21 October 2014	13 January 2015
11 November 2014	10 February 2015
9 December 2014	10 March 2015

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LIST OF KEY DECISIONS AND PRIVATE BUSINESS

Reference	Title	Decision Maker and Date of Decision
I059756	REVIEW AND PRIORITISATION OF THE CAPITAL PROGRAMME	Council Leader Between 21 October 2014 and 30 January 2015
I062772	COLLABORATIVE ENFORCEMENT, SHARED PROBLEMS, SHARED SOLUTIONS	Cabinet (on the recommendation of Councillor Penberthy) 21 October 2014
I062731	CITIES OF SERVICE PLAN	Cabinet (on the recommendation of Councillor Penberthy) 21 October 2014
I062020	NEW COMMUNITY ECONOMIC DEVELOPMENT TRUST	Cabinet (on the recommendation of Councillor Penberthy) 21 October 2014
I062770	FUTURE DELIVERY OF HIGHWAYS SERVICES	Cabinet (on the recommendation of Councillor Coker) 21 October 2014
I062018	PARKING IT AND PCN PROCESSING CONTRACT	Cabinet (on the recommendation of Councillor Coker) 21 October 2014
I062820	TAMAR BRIDGE AND TORPOINT FERRY JOINT COMMITTEE - BRIDGE OFFICE DEVELOPMENT	Cabinet (on the recommendation of Councillor Coker) 21 October 2014
I062741	TRANSITION SUPPORT FOR YOUNG PEOPLE INTO EDUCATION, EMPLOYMENT AND TRAINING - TENDER OF CONTRACT	Cabinet (on the recommendation of Councillor McDonald) 21 October 2014
I061853	RESIDENTIAL AND NURSING CARE HOME FAIR PRICE FOR CARE	Cabinet (on the recommendation of Councillor Tuffin) 21 October 2014
I062729	CONTRACT AWARD FOR COMMUNITY SERVICE EQUIPMENT	Cabinet (on the recommendation of Councillor Tuffin) 11 November 2014
I062730	IMPLEMENTING THE CARE ACT 2014	Cabinet (on the recommendation of Councillor Tuffin) 11 November 2014

PLYMOUTH CITY COUNCIL

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF KEY DECISION

Notice is given that the Council Leader is to be asked to make a key decision between 21 October 2014 and 30 January 2015 in respect of the following:

TITLE: REVIEW AND PRIORITISATION OF THE CAPITAL PROGRAMME

PURPOSE OF DECISION:

To review and prioritise the capital programme, in accordance with the decision of the City Council on 24 February and 31 March 2014, to give delegated authority to the Leader, in consultation with the Cabinet Member for Finance and relevant portfolio holder, to commit to capital proposals (or any substitute proposals, inserting or deleting schemes), including key decisions, within the overall affordability envelope, based on sound business cases.

DECISION REFERENCE: I059756

The Council Leader will be considering a report prepared by the Strategic Director for Place.

A copy of the report and any other documents will be available for inspection at First Stop, Civic Centre, Plymouth PL1 2AA.

Further information can be obtained from: Paul Barnard, Assistant Director for Strategic Planning and Infrastructure, Ballard House, West Hoe Road Tel: 01752 304077 Email: paul.barnard@plymouth.gov.uk

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection five clear days before the decision is taken by the Council Leader in First Stop, Civic Centre, Plymouth PL1 2AA or on the council's website. Further copies may be requested from Democratic Services but a fee will be payable.

PLYMOUTH CITY COUNCIL

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF KEY DECISION

Notice is given that the Cabinet (on the recommendation of Councillor Penberthy) is to be asked to make a key decision on 21 October 2014 in respect of the following:

TITLE: COLLABORATIVE ENFORCEMENT, SHARED PROBLEMS, SHARED SOLUTIONS

PURPOSE OF DECISION:

To agree the development of a collaborative enforcement pilot between Devon and Cornwall Police and Plymouth City Council.

DECISION REFERENCE: I062772

The Cabinet (on the recommendation of Councillor Penberthy) will be considering a report prepared by the Strategic Director for Place.

A copy of the report and any other documents will be available for inspection at First Stop, Civic Centre, Plymouth PL1 2AA.

Further information can be obtained from: Robin Carton, Public Protection Manager Tel: 01752 304530 Email: robin.carton@plymouth.gov.uk

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection five clear days before the decision is taken by the Cabinet (on the recommendation of Councillor Penberthy) in First Stop, Civic Centre, Plymouth PL1 2AA or on the council's website. Further copies may be requested from Democratic Services but a fee will be payable.

PLYMOUTH CITY COUNCIL

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF KEY DECISION

Notice is given that the Cabinet (on the recommendation of Councillor Penberthy) is to be asked to make a key decision on 21 October 2014 in respect of the following:

TITLE: CITIES OF SERVICE PLAN

PURPOSE OF DECISION:

To approve and adopt the Cities of Service Plan to meet two specific volunteering projects that address Fuel Poverty and Healthy Eating.

DECISION REFERENCE: I062731

The Cabinet (on the recommendation of Councillor Penberthy) will be considering a report prepared by the Chief Executive.

A copy of the report and any other documents will be available for inspection at First Stop, Civic Centre, Plymouth PL1 2AA.

Further information can be obtained from: Darin Halifax, Cities of Service Chief Officer, Ballard House, West Hoe Road Tel: 01752 305446 Email: darin.halifax@plymouth.gov.uk

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection five clear days before the decision is taken by the Cabinet (on the recommendation of Councillor Penberthy) in First Stop, Civic Centre, Plymouth PL1 2AA or on the council's website. Further copies may be requested from Democratic Services but a fee will be payable.

PLYMOUTH CITY COUNCIL

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF KEY DECISION

Notice is given that the Cabinet (on the recommendation of Councillor Penberthy) is to be asked to make a key decision on 21 October 2014 in respect of the following:

TITLE: NEW COMMUNITY ECONOMIC DEVELOPMENT TRUST

PURPOSE OF DECISION:

To update Cabinet on the progress made setting up a new CEDT and the choices the new CEDT has made in selecting assets for initial investment and income generation purposes.

DECISION REFERENCE: I062020

The Cabinet (on the recommendation of Councillor Penberthy) will be considering a report prepared by the Strategic Director for Place.

A copy of the report and any other documents will be available for inspection at First Stop, Civic Centre, Plymouth PL1 2AA.

Further information can be obtained from: Patrick Bowes, Urban Enterprise Project Manager, Ballard House, West Hoe Road Tel: 01752 304882 Email: patrick.bowes@plymouth.gov.uk

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection five clear days before the decision is taken by the Cabinet (on the recommendation of Councillor Penberthy) in First Stop, Civic Centre, Plymouth PL1 2AA or on the council's website. Further copies may be requested from Democratic Services but a fee will be payable.

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LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF KEY DECISION

Notice is given that the Cabinet (on the recommendation of Councillor Coker) is to be asked to make a key decision on 21 October 2014 in respect of the following:

TITLE: FUTURE DELIVERY OF HIGHWAYS SERVICES

PURPOSE OF DECISION:

The core contract period of the existing Highways Services Contract with Amey ends on 30 November 2015. There is a need to have in place a new, transitory mechanism for the delivery of highways services.

DECISION REFERENCE: I062770

The Cabinet (on the recommendation of Councillor Coker) will be considering a report prepared by the Strategic Director for Place.

A copy of the report and any other documents will be available for inspection at First Stop, Civic Centre, Plymouth PL1 2AA.

Further information can be obtained from: Simon Dale, Interim Assistant Director for Street Services Ballard House, West Hoe Road Tel: 01752 305682 Email: simon.dale@plymouth.gov.uk

NOTICE OF INTENTION TO CONDUCT BUSINESS IN PRIVATE

Notice is given that the meeting is likely to move into private session to consider the decision for the reasons outlined below:

Under Section 100A(4) of the Local Government Act 1972 the press and public may be excluded from the meeting for the business on the grounds that it may involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection five clear days before the decision is taken by the Cabinet (on the recommendation of Councillor Coker) in First Stop, Civic Centre, Plymouth PL1 2AA or on the council's website. Further copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

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TITLE: PARKING IT AND PCN PROCESSING CONTRACT

PURPOSE OF DECISION:

To award a new contract, upon expiry of the current contract, for the administration of Parking Penalty Charge Notice processing and associated IT support for parking enforcement systems.

DECISION REFERENCE: I062018

The Cabinet (on the recommendation of Councillor Coker) will be considering a report prepared by the Strategic Director for Place.

A copy of the report and any other documents will be available for inspection at First Stop, Civic Centre, Plymouth PL1 2AA.

Further information can be obtained from: Mike Artherton, CCTV and Parking Manager Civic Centre, Tel: 01752 304257 Email: mike.artherton@plymouth.gov.uk

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NOTICE OF KEY DECISION

Notice is given that the Cabinet (on the recommendation of Councillor Coker) is to be asked to make a key decision on 21 October 2014 in respect of the following:

TITLE: TAMAR BRIDGE AND TORPOINT FERRY JOINT COMMITTEE - BRIDGE OFFICE DEVELOPMENT

PURPOSE OF DECISION:

To gain approval for the Tamar Bridge office development to be added to the Tamar Bridge and Torpoint Ferry Capital Programme and to recommend it to Full Council.

DECISION REFERENCE: I062820

The Cabinet (on the recommendation of Councillor Coker) will be considering a report prepared by the Strategic Director for Place.

Document to be considered by the decision maker is -

- Report to the Tamar Bridge and Torpoint Ferry Joint Committee held on 12 September 2014.

A copy of the report and any other documents will be available for inspection at First Stop, Civic Centre, Plymouth PL1 2AA.

Further information can be obtained from: Simon Dale, Interim Assistant Director for Street Services Ballard House, West Hoe Road Tel: 01752 305682 Email: simon.dale@plymouth.gov.uk

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection five clear days before the decision is taken by the Cabinet (on the recommendation of Councillor Coker) in First Stop, Civic Centre, Plymouth PL1 2AA or on the council's website. Further copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is given that the Cabinet (on the recommendation of Councillor McDonald) is to be asked to make a key decision on 21 October 2014 in respect of the following:

TITLE: TRANSITION SUPPORT FOR YOUNG PEOPLE INTO EDUCATION, EMPLOYMENT AND TRAINING - TENDER OF CONTRACT

PURPOSE OF DECISION:

Since the contract has been the responsibility of Plymouth City Council it has been (Teckal) exempt from procurement requirements. However, the exemption no longer applies and approval will be sought for the award of a contract following a competitive procurement process which will allow the Local Authorities to quantify the level of service and benchmark it against other similar services.

It is anticipated that the contract is likely to be awarded for a period of three years with the option to extend for a further two years.

DECISION REFERENCE: I062741

The Cabinet (on the recommendation of Councillor McDonald) will be considering a report prepared by the Strategic Director for People.

A copy of the report and any other documents will be available for inspection at First Stop, Civic Centre, Plymouth PL1 2AA.

Further information can be obtained from: Liz Cahill, Strategic Commissioning Manager, Windsor House Tel: 01752 307310 Email: liz.cahill@plymouth.gov.uk

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Under Section 100A(4) of the Local Government Act 1972 the press and public may be excluded from the meeting for the business on the grounds that it may involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

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NOTICE OF KEY DECISION

Notice is given that the Cabinet (on the recommendation of Councillor Tuffin) is to be asked to make a key decision on 21 October 2014 in respect of the following:

TITLE: RESIDENTIAL AND NURSING CARE HOME FAIR PRICE FOR CARE

PURPOSE OF DECISION:

To agree the level of fee paid to care homes for older people for 2013/14, 2014/15 and future years.

DECISION REFERENCE: I061853

The Cabinet (on the recommendation of Councillor Tuffin) will be considering a report prepared by the Strategic Director for People.

A copy of the report and any other documents will be available for inspection at First Stop, Civic Centre, Plymouth PL1 2AA.

Further information can be obtained from: David Simpkins, Assistant Director for Co-operative Commissioning and Adult Social Care, Windsor House Tel: 01752 306820 Email: dave.simpkins@plymouth.gov.uk

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NOTICE OF KEY DECISION

Notice is given that the Cabinet (on the recommendation of Councillor Tuffin) is to be asked to make a key decision on 11 November 2014 in respect of the following:

TITLE: CONTRACT AWARD FOR COMMUNITY SERVICE EQUIPMENT

PURPOSE OF DECISION:

To approve the award of contract for the Community Equipment Service.

DECISION REFERENCE: I062729

The Cabinet (on the recommendation of Councillor Tuffin) will be considering a report prepared by the Strategic Director for People.

A copy of the report and any other documents will be available for inspection at First Stop, Civic Centre, Plymouth PL1 2AA.

Further information can be obtained from: Craig McArdle, Head of Co-operative Commissioning, Windsor House Tel: 01752 307530 Email: craig.mcardle@plymouth.gov.uk

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Notice is given that the Cabinet (on the recommendation of Councillor Tuffin) is to be asked to make a key decision on 11 November 2014 in respect of the following:

TITLE: IMPLEMENTING THE CARE ACT 2014

PURPOSE OF DECISION:

To agree the implementation of the intentions in the 'Implementing the Care Act' detailed business case.

DECISION REFERENCE: I062730

The Cabinet (on the recommendation of Councillor Tuffin) will be considering a report prepared by the Strategic Director for People.

Document to be considered by the decision maker is -

- Detailed business case (private document)

A copy of the report and any other documents will be available for inspection at First Stop, Civic Centre, Plymouth PL1 2AA.

Further information can be obtained from: David Simpkins, Assistant Director for Co-operative Commissioning and Adult Social Care, Windsor House Tel: 01752 306820 Email: dave.simpkins@plymouth.gov.uk

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